

Vista Grande Public Library Board Meeting Minutes

February 15, 2005

In Attendance: Diane Gulseth; Irene Jackson; Todd Handy; Jack Abernethy; Lynne Moore; Joanna Romero, and Susan Sheldon, Library Director.

The meeting was brought to order at 7:10 PM. Because of illness, etc., not enough members were present to represent a quorum, so no motions were made. However, reports were given and discussed:

Librarian's Report

Susan reported that Jude Francisco has resigned as Youth Services Director, and efforts to replace her are underway. Other items included the completion of electrical work; the ordering of new tables and chairs; the scheduling of Xerox training for volunteers, and a report of new leaks, which the County will follow up on.

Treasurer's Report

Steven was unable to attend but sent his report, which included the news that VGPL has signed a contract with the County for both Senior and Youth programs, which will provide \$15,000. He also reported that the Xerox machine is working well and we are collecting "hassle-free" payment for copies. Finally, the GO Bond money is down to the soon-to-be-completed tech order, and the tables and chairs will finish off the Capital money purchases. The Library's account balance is \$128,563.46 as of 2/15/05.

COMMITTEE REPORTS

Executive

Diane's handout included a synopsis of the recent executive committee meeting's topics, among which were discussions of a Corporate Handbook, which should be updated by the next Annual Meeting; the authorization to buy an addition secure fire-proof cabinet for documents; the possibility of holding a one-day retreat for board members; the need to hire a third paid staff member; Jude's resignation, and a review of what's happening at the Legislature and how we can support VGPL there.

Development

Lynne reported that she is working on establishing a data base, and is trying to find the names for every household in the service area. Susan suggested she look up the Polk City Directory on line to see what the purchase price is.

Facilities

Jack's handout included progress on various issues, including the school-library path, the route of which has been designated, and the portal roof, storage-shed ramp and leak correction, all of which are pending. It was also suggested we place gravel around the table near the front entrance, since we still have \$212 at the Country Store. Finally, Jack informed the group that the annual a/c and heating service contract, which is about \$1,000, arrived and was given to the treasurer.

Program

No report was made, although Doug sent a message he is working on future programs. Susan discussed the upcoming children's events.

Community Relations

Irene distributed a copy of the February 16 VGPL ad, which subsequently will appear on the last Wednesday of each month.

Information Systems

Todd reported that we have \$17K for equipment, which will include 12 PCs—five administrative computers, the rest for patrons. He is waiting to order a server after discussing it with Dan Drobnis. He also asked the board to come up with their own wish lists, equipment that can facilitate members' Library work.

Strategic Planning

Diane has a draft of the plan but hasn't had the committee review it yet. It will be submitted to the board for approval soon.

Old Business

None.

New Business

Diane reported on the status of the \$300K request from VGPL for expansion, which she and Jack submitted on their visit to the Roundhouse. Jack Sullivan was very supportive, and we are on the County Capital Improvement list, although the best we can probably expect is a portion of that money, with which we can begin planning. Diane also suggested that in order to appeal to other Commissioners, we hold an event in other Districts, and she will call on Mike Anaya to see what his constituents might want. She also mentioned that Jack Sullivan would like to give Verona Thompson an award on behalf of the County.

Comments/Announcements

Joanna suggested that as a change of pace for the board meetings, she would like to host the March meeting at the bank. Her offer was accepted, and the March 15 meeting will be held at the 1st National Bank in Eldorado.

The meeting was adjourned at 8:20.

Respectfully submitted,
Irene Jackson