

VISTA GRANDE PUBLIC LIBRARY BOARD MEETING MINUTES March 22, 2005

In attendance: Diane Gulseth, Jack Abernethy, Steven Rosenthal, Tom Johnson, Doug Fairfield, Lynne Moore, Amber Haskell, and Susan Sheldon, Library Director.

The meeting was brought to order at 7:00 p.m. by President Gulseth. Motion to approve the minutes of the January meeting were made and seconded. (Tom Johnson and Jack Abernethy) Motion to approve the minutes of the February meeting were made and seconded. (Jack Abernethy and Lynne Moore)

Librarian's Report

Susan Sheldon provided a written report which is included as a part of the minutes. In addition she reported that she will be attending the New Mexico Library Association Annual Conference on March 31 and April 1. There will be a reception for Jude Francisco on March 31 from 3:00 to 5:00 p.m. On March 31 at 7:00 p.m. at the NMLA Awards banquet Verona Thompson, a VGPL volunteer, will the Amigo Award. The new telephone number for the Library office is 466-4747. The new display units were shown to the Board. Amber Haskell offered to help distribute the display units in the communities.

Treasurer's Report

Steven Rosenthal submitted a comprehensive financial report which is included as a part of the minutes. Steve reported that the library had received an anonymous gift of \$10,000 which aided the finances considerably. The network software is up and running but the password is only available to one person. Steve will address the provision of the password to more than one person so that a backup is available. There was a lengthy discussion of the finance report and credit card fees. At the request of the Board members, Steve will prepare a budget for 2005.

Committee Reports

Executive

Diane Gulseth reported that the Executive Committee had met on March 14. The committee discussed the contract with Santa Fe County, programs for seniors, marketing, the on-line catalog, and the availability of the research software and informing teachers of its availability. The committee has proposed two senior meetings each in May and June and then will evaluate possible programs for the fall. The committee has expressed concern that there is no "agent for process" on the library staff or board. It was agreed that an attorney is needed and the Executive Committee should address this problem.

Development

Lynne Moore reported that she may have three more volunteers to serve on her committee. She recently met with Marjory Ward and discussed a number of ideas for fundraising. These ideas will be presented to the Ice Cream Social Committee for consideration. Lynne announced that the Car Show sponsored by the First National Bank

will be held on June 4 at the Community Center. Any profits from that show will be given to the VGPL. The Eldorado Residents Association will have a flea market at the Community Center on May 14. Volunteers from the library have participated in directing parking. Approximately \$200 was earned for the library at last year's event. Lynne reported that the City Directory by Polk would cost \$900. Alternatives to the City Directory will be sought. A presentation on the "Scrip" fund raising system was made. The Development Committee will pursue a plan on how to use the system.

Facilities

Jack Abernethy presented a report which is included as a part of the minutes. He will work with the Library Director in the preparation of a landscaping plan. The Board indicated it would like to see the path to the school started.

Programs

Doug Fairfield reported that the Poetry Drill Team will be at the library on April 16 between 2:00 and 4:00 p.m. The library has made a contribution of \$50 to the group to help pay their expenses for the trip to California. On May 19 at 7:00 p.m. Ellen Hutchins be at the library and will discuss pet nutrition. Jude Francisco has been working to get an author of teen books to make a presentation in April.

Strategic Planning

Diane Gulseth reported that she is still working on a draft of the plan.

Old Business

Diane Gulseth reported that the Legislature had allocated \$50,000 in House Bill 885 for the planning, design, and construction of an addition to the library. Senator Grubestic added the amount to the House Bill in the Senate conference. A letter to the Governor urging him to sign the bill is being prepared.

New Business

Steve Rosenthal discussed a new software program by Avery that would facilitate the preparation of library advertising signs. The members of the Board agreed to contribute to a gift certificate for Jude Francisco.

Announcements

None

The meeting adjourned at 9:00 p.m.