

## **Vista Grande Public Library August 15, 2006 Board Minutes**

Attendees: Diane Gulseth, Jack Abernethy, Todd Handy, Pat Bell, Douglas Fairfield, Steven Rosenthal, Melissa Blanchard

Others attending: none

Absent from (this) August meeting: Pete Forbes, Howard Efner, Amber Haskell, and Meredith Dodge.

Absent from (July) meeting: Amber Haskell, Melissa Blanchard, Meredith Dodge

--Diane called the meeting to order at 7:05pm in the Vista Grande Public Library building. The agenda was amended slightly and approved.

--The July 2006 meeting minutes were approved with a correction to the spelling of Stanley Steemer. Melissa abstained as she was not at last month's meeting.

Director's Report - none

Treasurer's Report - (financials on file) by Steven. The county paid us some money they owed us and the excess above what was needed for current cash was invested in a CD. An offsite backup service is being investigated for backing up our data at a minimal cost. Some different service contracts options are being evaluated for the printing equipment.

Executive Committee - by Diane. The county came last week with some architects and toured the library and grounds as part of a pre-bid meeting for the library expansion. We got hit with graffiti last week. We are looking at giving out new library alarm codes. We conducted interviews for the Library Manager position today.

Facilities- (report on file) by Jack.

Our security system was expanded with a new motion detector, orange strobe light, and relocating an interior alarm to make it painful on the ears of intruders. Last Thursday night we were tagged with graffiti. The county attempted to remove it without much success and it will need to be stuccoed over. The school was tagged as well, both last Thursday and again today. The septic tank has been pumped out and the leak above the circulation desk will be fixed in the next couple of weeks. The a/c system servicing the office has been repaired. The old bookdrop has been removed and the wall is scheduled to be patched. A new door has been ordered for the children's room. The county is saying the cost of a path between the school and the library has risen to \$18,000 for the concrete.

Development Committee - still needs a chair.

Ice Cream Social - By Diane for Pete. A final meeting was held yesterday with the Ice Cream Social. The auction is being closed tomorrow. We have many nice things. One problem we are dealing with is that we don't have the community center until Friday afternoon instead of in the morning. Four ads are being run (2 in the Eldorado wrap), 1 in the Reporter, and 1 in PasaTiempo. The New Mexican is also writing a story which will

probably run the Wednesday before the event. Pete and Jack will be doing a radio show. Melissa has also worked with some radio folks. We also had a full-page insert in the Sun. We are on the Community Center marquee, and have been in the Vistas as well. Steven (with some maintenance support from Jack) has put up signs and A-frames which are very visible. It is important for all board members to attend the ice cream social and assist with cleanup at 5:00. Tent tear down will be Monday morning.

Community Relations - Covered under Ice Cream Social.

Program Committee - The Exotic Eldorado program will be presented Thursday night.

IT- by Todd. We got limited feedback on the survey. We did not have room and are not going to address at this time IT-related items or questions about funding sources. Will be used at the Ice Cream Social, via email, at the library, and possibly at the Agora during Ice Cream Ticket Sales. We discussed the purchase of a DVD/CD checking/repair/cleaner system. We could offset the cost by charging people to perform the cleaning / repair service for them.

Background Check of Staff and Volunteers - A form was distributed for all board members to give permission for a criminal background check. The First National Bank of Santa Fe at the Agora will provide free notary service at any time during banking hours. Just go in and sign the book on the right-hand side of the entry to talk to an account person and remind them this is for Vista Grande so you will not be charged. Marcel, Corrine, and Jay are all notaries. You will need your Driver's License and Social Security Card. The board should return their forms in September.

### New Business

OCLC Recommendation - The NM State Library has money to get all the libraries in the state to participate in OCLC and to make one large catalog. OCLC has many nice features to assist in cataloging processes. Because OCLC is expensive (participation fees and training), we should wait until the State Library is ready to proceed with this program in 2007. It was moved and approved unanimously that we go in the direction of OCLC but not take action until we can participate in the State program at July 2007.

There was a discussion about participating in the Local Cares program where patrons take the Card and get discounts and the library gets money as well. We are going to look into it.

Meeting adjourned at 8:45 pm

Minutes submitted by secretary, Pat.