

Vista Grande Public Library
November 21, 2006 Board Minutes
(no September or October meetings)

Attendees: Jack Abernethy, Howard Efner, Douglas Fairfield, Pete Forbes, Diane Gulseth, Todd Handy, Steven Rosenthal, Pat Bell

Others attending: Barbara Hagood

Absent from November meeting: Melissa Blanchard

Absent from the August meeting: Pete Forbes, Howard Efner, Douglas Fairfield, Amber Haskell, and Meredith Dodge.

--Diane called the meeting to order at 7:00pm in the Vista Grande Public Library building. The agenda (on file) was approved with the addition of a discussion on circulation limits.

--The August 2006 meeting minutes were approved. Pete, Howard, and Douglas abstained as they were not at last month's meeting.

--Ann Jenkins was elected unanimously to the board and Amber Haskell's resignation was accepted unanimously. An announcement was made that Meredith Dodge has been dropped from the board list due to nonattendance.

Director's Report - (on file) by Barbara. At the Nov 14 volunteer meeting, processes and procedures and common library mistakes were reviewed and the upcoming booksale on Dec 2 was discussed. The library is hosting the Native American Picture Books of Change exhibit and the 1940's press being displayed in the library once belonged to Dorothy Shubart's husband. Moms & Me has been expanded to 2 days a month. Some furniture and other items need to be moved out of the library --possibly to storage.

Treasurer's Report - (financials on file) by Steven. An unrestricted \$500 grant has been award to us by AllState. Marcel Legendre at the bank needs a letter request for a 2007 award. Diane said she would handle this. Our 2005 tax returns have been file. We have approximately \$15,000 in purchases in the pipeline.

Executive Committee - by Diane. An employee with a Library Certification Level 1 is needed by June 2007. We need a project to deactivate patrons that are no longer using the library.

Facilities- (report on file) by Jack. A walkway between the library and school, concrete work to relocate the bookdrop, and an expanded handicap parking area will start as soon as an MOU is signed. This will be paid for out of the Library Expansion Fund held by the county. The county is negotiating with Ellis/Browning Architects, Ltd to do design work for the expansion. The agreed to price is \$50,000 + \$3,156 for county taxes. It is recommended that we ask the Legislature for \$1M to do a \$3,500 expansion.

Development Committee - Pat agreed to draft a year end appeal letter.

Community Relations - We have \$1000 from the bank to do advertising.

Program Committee - by Douglas. The preliminary 2007 schedule on file. January, February, and March programs are already set up.

IT- by Todd. Library Day at the Roundhouse is in February. We have a bad monitor that he will contact Gateway about. One problem machine is proving difficult to diagnose as the problems are not repeatable.

New Business. We approved new circulation limits on DVDs and New Books and will begin to enforce them.

Meeting adjourned at 9 pm

Minutes submitted by secretary, Pat.