

Vista Grande Public Library February 20, 2007 Board Minutes

Attendees: Jack Abernethy, Pat Bell, Howard Efner, Diane Gulseth, Todd Handy, Marcel Legendre, Diane McCarthy, Steven Rosenthal

Others attending: Barbara Hagood, Pam Monaghan-Geernaert, Larry Rapagnani

Absent from February meeting: Todd Handy, Ann Jenkins

--Steven called the meeting to order at 7:00pm in the Vista Grande Public Library building. The agenda (on file) was approved without dissent.

--The January 2007 meeting minutes were approved with the correction of the spelling of Jack Abernethy's name without dissent.

--Pat Bell was approved as chair of the Development Committee and Ann Jenkins was approved as chair of the Program Committee without dissent. The Facilities, Community Relations, and Nominating Committee chair spots are currently open.

Director's Report - (on file) by Barbara Hagood. The New Mexico background check forms are currently missing in the mail. We will wait until next month to decide what to do if they don't arrive at the state. Pam is managing the Saturday Story Hours and the Teen Movie night program is starting in March. Pam is working to build better relationships with the schools.

Treasurer's Report - (financials on file) by Diane. The January and February bank balance reports were handed out. We have over \$100,000 in First National Bank of Santa Fe, with the overage being uninsured. We currently do not have an investment policy which prohibits this. We are considering opening a new CD. Options will be explored with our banker. We reviewed a Grants/Restricted Funds worksheet showing funds available only to certain projects and how they have been spent so far. The Santa Fe County 2006 funds need to be spent and to the county prior to June 30th of this year.

--A resolution requiring 2 signatures for checks over \$2000 or when made out to cash was approved without dissent.

Executive Committee (on file) by Steven. Steven summarized the executive committee meeting report.

Development Committee - by Pat. Pat presented a chart showing donations made so far this year by category (on file). The April Anniversary celebration is being planned with Barbara and past board members will be invited to attend. The library will staff the coffee and donut table at the May 12 flea market as well as have a booth to sell books and hand out library information.

Program Committee - no official report this month.

Facilities- (on file) by Jack. Jack summarized the status and schedule in the report and we also looked at the model and architectural drawings.

Web Site Update - by Pat and Steven. The website is up. Anyone who does not have a vglibrary email account may request one. A board@vglibrary.org distribution list is being created to facilitate board communications.

Technology Update - by Steven in Todd's absence. During installation of the new server we discovered a virus when the patron machines were unfrozen. We were down for a few days but have now recovered. 2 of the children's machines need work and hopefully will be fixed this week. We may also have to replace another malfunctioning system.

Unfinished / Old Business - (none)

New Business -

--The county has requested a key to our building and an alarm access code to make their maintenance work on our building more convenient. Concerns were expressed about security and also our preference to have someone on site when the county is doing repairs. The issue was tabled for future discussion.

--The need to get an ICS chair and committee chairs was discussed. John White may do the entertainment again. Marilyn Sullivan (his spouse) has also expressed an interest in helping on some aspect of the event. Steven will contact them both to find out more. An ICS organizational meeting will be set up in the near future.

Meeting adjourned at 9:00 pm

Minutes submitted by Pat, filling in for our secretary, Ann.