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Vista Grande Public Library Board Meeting Minutes January 27, 2009

Attendees: Jack Abernethy, Roberta Armstrong, Mary Arnold, Kathy Carey, Jim Danneskiold, Diane Gulseth, Todd Handy, Steven Rosenthal, Charlotte Warren, Marcel Legendre, Joan Lemmon, Larry Lemmon

Others attending: Barbara Hagood, Pam Monahgan-Geernaert

Absent: Ann Jenkins

Roberta called the meeting to order at 6:56 pm in the Vista Grande Public Library Building. We welcomed two new board members, Larry Lemmon and Joan Lemmon.

Action: Approval of Agenda

One correction. We do not have the development plan to hand out. Motion to approve the agenda for the meeting with this change. The agenda was approved unanimously.

Action: Approval of December 2008 Board minutes

Motion to approve the minutes of the Board meeting of December 16, 2008.

There were agenda items not placed on the agenda. Steven moved that agenda items that were not discussed be stricken from the minutes.

The minutes were approved unanimously as amended.

Library Directors' Report (Barbara Hagood – report on file)

Barbara's January's report looks ahead for 2009 and was presented in Programming Notes (on file). Details were included under the following categories:

Special Needs Class, Junior Book Club, Community Gardens, Family Movie Night, Adult Programs, After School Reading. The latter begins this week. Also, Summer Reading Program, Homework Help, Chess Team, Computer Training, Night Skies, Special Events.

Barbara also gave a detailed accounting of attendance in the various programs on a monthly basis.

Annual statics showed a circulation increase from 6,302 items in 2001 to 28,215 items in 2008. We had 5,921 patrons in 2008.

Treasurer's Report (Diane Gulseth – reports on file)

Diane presented the report of Account Balances

Note: We are roughly even to last year.

SF County has been billed \$5,271.39 for December 2008.

Standing Committee Chair Reports

Development Committee (Jack Abernathy)

The Library is a member of the Chamber of Commerce. There is an event Feb. 2, 5:30 PM, at the Santa Fe Convention Center where chamber members meet with our legislators. The cost is \$25. Marcel mentioned that the Chamber is putting this on for the Legislative Members. It may not be the forum for putting the VGPL before the members. Steven moved that up to 4 people be sponsored. Todd seconded it. It was unanimously passed.

Library Day is Friday, January 30, Jack handed out the contact information on our 4 key legislators, Senator Peter Wirth, Senator Pete Campos, rep. Brian Egolf, and Rep. Rhonda King. Jack said that our county expansion program is “ready to go”. We want to ask, if we get federal money, will you help us. We want them to be aware that we are “shovel ready” for \$1.4 million. Jack encourages us to send letters to Udall.

We are looking for support for the future. What to do with the \$55,000 may be a topic to discuss, e.g. water catchment system, larger septic system.

Jack suggested that an email letter be sent to our representatives from the VGPL President...on behalf of the board of directors, staff, patrons...Todd made a motion to empower the development committee to draft a letter under the president's signature and email it to our elected representatives, Steven seconded it. It was unanimously approved.

Other Committee Reports are postponed until the February board Meeting.

Election of Board Officers

Steven made a motion that the appointments were made one at a time. Joan seconded it. Jack recommended a voice vote for the four positions: president, vice president, treasurer and secretary. It carried.

Ann Jenkins was nominated for President and was seconded. Roberta said that Ann was willing to serve as President. All voted yes, except Steven Rosenthal who voted “no”. There were no abstentions.

Jack Abernathy was nominated for Vice-president and was seconded. He said he was willing to serve. He was unanimously approved.

Diane Gulseth was nominated for Treasurer and was seconded. All voted yes, except Steven Rosenthal who voted “no”. There were no abstentions.

Roberta Armstrong was nominated for Secretary. Roberta declined. She said she would be focusing on working with Diane on financials and software projects related to development.

Mary Arnold was nominated for Secretary and seconded. Mary agreed to serve. She was approved unanimously.

Proposed 2009 Budget and Development Plan (Diane) (On file)

Pointed out income projections:

New Grants aim for \$4,000.

Will reapply to Target

In unrestricted area the Allstate Foundation will not donate to us this year.

We are looking for a modest increase in book sales. We have increased the price of books by 50%.

The appeal letters and spring email requests we will do again. This year we would like to net more income from The Ice Cream Social. The aim will be to cut costs.

Chuck Wagon is a new fund raising event.

A new effort will be to collect donations for the children and adult programs. Movies must remain free due to restrictions.

Another New Program: Business Sponsorship is in the works.

Budget Revenue projection, \$130,802.20 with projected expenses of \$128,263.55 with a cash reserve.

Diane asked for questions. Diane motioned that it be accepted, Steven seconded. The Budget for 2009 was unamously approved.

Issues with Children in the Library (Barbara)

Barbara wrote a letter that was distributed in the Wednesday packets at the El Dorado Elementary School. *Vistas* did not want to print the letter. We implemented a new policy for the computers that children can use 1-2 on a computer. There is a 15 minute limit on use. Children must sign in. They are limited to the front of the library. We have added volunteers, especially on Friday afternoons.

Larry had concern that children may be injured outside on the library grounds. This will be addressed.

We have serious space issues for children’s programs. One suggestion was to meet at the school. Barbara suggested that we put a cap on the number of children in the after school reading program.

We are now getting 40-50 kid for movie night. Good but behavior can be an issue.

New business

Interest in Standing Committee Chairs

A sheet was passed around. This has yet to be finalized.

Schedule of 2009 Board Meetings

Board meetings will remain on the third Tuesday of each month, 7:00 – 9:00 PM

A schedule was passed out.

Support for February Adult Program

Feb. 19 Foreign Film: *Jean de Florette* – We need volunteers to arrange chairs, and to bring refreshments.

NOTE: Adult programs may not always be on the 3rd Thursday.

Date and Agenda Items for Next Meeting:

Next Meeting Tuesday, February 17@ 7:00 pm

Agenda Items: TBD

Adjournment of meeting

The meeting was adjourned at 8:37 pm.

Minutes submitted by Secretary, Mary Arnold

Attachments on file:

Library Director's Report "Programming Notes", Final Report 2008 (Annual Statistics), and Attendance Counts by month and activity.

Treasurer's report, Vista Grande Public Library Proposed 2009 Budget

Development Report by Jack Abernathy